

~ MINUTES ~

OSC Governing Board Meeting

Friday, September 15, 2017; 10:00 a.m.

ESC of Cuyahoga County, 6393 Oak Tree Blvd., Independence

Room 318

ITEM I: Roll Call

The regular monthly meeting of the Ohio Schools Council Governing Board was called to order by the Chairperson, Gregory Ring, on Friday, September 15, 2017 at 10:00 a.m. with the following board and staff members responding to the roll call:

Gregory Ring Present, Jeffrey Graham Present, Catherine Aukerman Present,
 Kathryn Powers Present, Scott Goggin Present, Dennis Honkala Present,
 Keith Kelly Absent, Robert Mengerink Present, Michael Sheppard Absent,
 William Zelei Present and Dennis Allen Present.

ITEM II: Governing Board Meeting Minutes

Whereas the minutes of the June 6, 2017 regular meeting of the Ohio Schools Council Governing Board have been reviewed by the Council Board members and found to be accurate and complete, therefore be it resolved by the Ohio Schools Council Governing Board that they be approved as presented.
 (Exhibit A)

Robert Mengerink moved that the minutes be approved as recorded/corrected. Seconded
 by Jeffrey Graham.

Ayes 7. Nays 0. Abstain 0.

ITEM III: Financial Report

Whereas the financial report for the month of May, June and July 2017 have been reviewed by the Governing Board members and found to be accurate and complete, therefore be it resolved by the Ohio Schools Council Governing Board that the report be approved as presented (Exhibit B, B1, B2).

Moved by Jeffrey Graham. Seconded by Kathryn Powers.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye, and Michael Sheppard Absent.

Ayes 7. Nays 0. Abstain 0.

ITEM IV: Approval to transfer OSC General Fund June 30, 2017 ending SPCC balances (9013, 9014, 9015, 9016, 9018, 9019, 9027, 9029 9030, 9031) to SPCC 9012

Whereas the OSC Governing Board approved using one Special Cost Center (SPCC) in the General Fund beginning July 1, 2017, therefore be it resolved by the OSC Governing Board that the SPCC 9013, 9014, 9015, 9016, 9018, 9019, 9027, 9029, 9030 and 9031 June 30, 2017 end balances be transferred to SPCC 9012.

Cooperative Purchasing (SPCC 9013)	\$153,123.78
LEEMC (SPCC 9014)	\$24,479.26
Special Programs (SPCC 9015)	\$152,720.72
Prop/Fleet/Liability Ins. (SPCC 9016)	\$522,544.12
Professional Development (SPCC 9018)	-\$2,515.23
Electric Energy/P4s (SPCC 9019)	\$2,673,813.81
Natural Gas (SPCC 9027)	\$3,295,466.74
Life Insurance (SPCC 9029)	\$384,004.28
Health Alliance (SPCC 9030)	\$39,046.22
Computer Tech Program (SPCC 9031)	\$2,608.79
<u>TOTAL TRANSFER to SPCC 9012</u>	<u>\$7,245,292.49</u>

Moved by Dennis Honkala. Seconded by Jeffrey Graham.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye, Michael Sheppard Absent,

William Zelei Aye and Dennis Allen Aye.

Ayes 7. Nays 0. Abstain 0.

ITEM V: Agreement between OSC and 247 Security, Inc./UbicaBus for school bus camera and global positioning systems (GPS)

Be it resolved by the OSC Governing Board that the agreement between OSC and 247 Security, Inc./UbicaBus for school bus camera and global positioning systems displayed in Exhibit C be approved as presented effective July 1, 2017 and ending June 30, 2019 with the option to renew on a year to year basis, with a maximum of three (3) additional years, for a possible total of five years .

Moved by Kathryn Powers. Seconded by Robert Mengerink.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye, Michael Sheppard Absent,

Ayes 7. Nays 0. Abstain 0.

ITEM VI: Agreement between OSC and BMS Cat for disaster recovery services

Be it resolved by the OSC Governing Board that the agreement between OSC and BMS Cat for disaster recovery services displayed in Exhibit D be approved as presented effective July 1, 2017 through June 30, 2019.

Moved by Scott Goggin. Seconded by Dennis Honkala.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
Ayes 7. Nays 0. Abstain 0.

ITEM VII: Approval of Ayersville Local Schools, Conneaut Area City Schools and South Range Local Schools as new OSC members

Whereas Ayersville Local Schools, Conneaut Area City Schools and South Range Local Schools have expressed an interest in joining the Ohio Schools Council to participate in certain cooperative purchasing programs, therefore be it resolved by the Ohio Schools Council Governing Board that Ayersville Local Schools (effective 7/1/17), Conneaut Area City Schools (effective 7/1/17) and South Range Local Schools (effective 9/1/17) be approved as members of the Ohio Schools Council.

Moved by Catherine Aukerman. Seconded by Robert Mengerink.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
Ayes 7. Nays 0. Abstain 0.

ITEM VIII: Approval of South Range Local Schools as new Life Insurance Program member

Whereas South Range Local Schools has expressed an interest in joining the OSC Life Insurance Program effective September 1, 2017, therefore be it resolved by the Ohio Schools Council Governing Board that South Range Local Schools be approved as member of OSC Life Insurance Program effective September 1, 2017.

Moved by Jeffrey Graham. Seconded by Robert Mengerink.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
Ayes 7. Nays 0. Abstain 0.

ITEM IX: Approval of extended Paper Products Award 1/1/17 to 12/31/18

Be it resolved by the Ohio Schools Council Governing Board that the extension of the Paper Product Award displayed in Exhibit E from January 1, 2017 through December 31, 2018 be approved as presented.

Moved by Robert Mengerink. Seconded by Jeffrey Graham.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.

Ayes 7. Nays 0. Abstain 0.

ITEM X: Approval of final contracts with Edulog, PublicSchoolWorks, Timeware, Tyler Technologies, Inc. (GPS), and Zonar (GPS) and non-renewal contract with Bearcade National Control Systems and Pisanick Partners

Whereas the OSC Governing Board authorized the Executive Director to enter into a contract with Bearcade National Control Systems LLC, Edulog (GPS), Pisanick Partners, PublicSchoolWorks, Timeware, Tyler Technologies, Inc. (GPS), and Zonar (GPS) and bring the contracts back to the Governing Board at the September 2017 meeting.

Therefore, be it resolved by the OSC Governing Board that the agreements with Edulog (GPS), PublicSchoolWorks, Timeware, Tyler Technologies, Inc. (GPS), and Zonar (GPS) displayed in Exhibit F be approved as presented. Note: The contracts with Bearcade National Control Systems LLC and Pisanick Partners were not renewed.

Moved by Kathryn Powers. Seconded by Robert Mengerink.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.

Ayes 7. Nays 0. Abstain 0.

ITEM XI: Approval of Agreement between OSC and Bottom Line Auctions, Inc.

Be it resolved by the Ohio Schools Council Governing Board that the agreement between OSC and Bottomline Auctions, Inc. to dispose of any buses, vehicles and equipment with an estimated value exceeding one thousand dollars on any number of websites, advertisements, or wholesales outright for OSC member displayed in Exhibit G be approved as presented effective August 1, 2017 through July 31, 2018.

Moved by Kathryn Powers. Seconded by Dennis Honkala.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
Ayes 7. Nays 0. Abstain 0.

ITEM XII: Approval of School Emergency Plan Participants and Cost

Whereas Homeland Security discontinued services to assist Ohio districts in preparation and submission of the comprehensive emergency management plans for fiscal year 2018 and the Executive Director recommends that OSC provide assistance of school emergency plans at a cost of \$150 per school building to cover costs of contracting with a consultant to provide the Safety and Security Services and administration of the program.

Therefore be it resolved by the Ohio Schools Council Governing Board approve the Safety and Security Services Program for participants displayed in Exhibit H at cost of \$150 per building.

Moved by Scott Goggin. Seconded by Jeffrey Graham.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye, Michael Sheppard Absent,
William Zelei Aye and Dennis Allen Aye.
Ayes 7. Nays 0. Abstain 0.

ITEM XIII: Approval of Independent Service Contract with Timothy Del Vecchio for Safety and Security Services

Be it resolved by the Ohio Schools Council Governing Board that the Independent Service Contract displayed in Exhibit I with Timothy Del Vecchio for Safety and Security Services as related to School Safety Plan for August 1, 2017 to July 31, 2018 at pay rate of \$130 per program registered IRN school building be approved as presented.

Moved by Dennis Honkala. Seconded by Jeffrey Graham.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
Ayes 7. Nays 0. Abstain 0.

ITEM XIV: Approval of Memorandum of Understanding between The Ohio Department of Public Safety, Division of Homeland Security (OHS) and the OSC

Whereas, OSC has hired a former OHS evaluator, Timothy Del Vecchio as an Independent Consultant, to assist schools in its service area and OSC and Ohio Homeland Security wish to collaborate and share resources to better assist in development, maintenance and revisions to comprehensive emergency management plans that are submitted to the Ohio Department of Education.

Therefore, be it resolved by the Ohio Schools Council Governing Board that the Memorandum of Understanding between the Ohio Department of Public Safety, Division of Ohio Homeland Security and the Ohio Schools Council displayed in Exhibit J be approved as presented.

Moved by Robert Mengerink. Seconded by Dennis Honkala.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.

Ayes 7. Nays 0. Abstain 0.

ITEM XV: Approval of Independent Service Contract with Tina Wasserbauer for Food Services

Be it resolved by the Ohio Schools Council Governing Board that the Independent Service Contract displayed in Exhibit K with Tina Wasserbauer for Food Services effective September 15, 2017 to September 14, 2018 at pay rate of \$45.00 per hour be approved as presented.

Moved by Kathryn Powers. Seconded by Scott Goggin.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye, Michael Sheppard Absent,

William Zelei Aye and Dennis Allen Aye.

Ayes 7. Nays 0. Abstain 0.

ITEM XVI: Approval of revised Job Descriptions for OSC staff

Be it resolved that the Ohio Schools Council Governing Board approves the Job Descriptions as presented in Exhibit L.

Moved by Catherine Aukerman. Seconded by Scott Goggin.

Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,

Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,

Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.

Ayes 7. Nays 0. Abstain 0.

ITEM XVII: Approval of Incentives for Members to Purchase from OSC awarded vendors within the eBuy Marketplace in FY18

Whereas the Executive Director of the Ohio Schools Council recommends the approval of providing incentives to OSC members to use the eBuy Marketplace in FY18 to increase awareness of the ease of using the system and OSC contracts, therefore be it resolved by the Ohio Schools Council Governing Board that the Executive Director is authorized to create incentives in FY18 for OSC members that use the eBuy Marketplace. The credits issued to members will be reported back to the Board.

An example of the next incentive is displayed in Exhibit M.

Moved by Scott Goggin. Seconded by Kathryn Powers.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
Ayes 7. Nays 0. Abstain 0.

ITEM XVIII: Approval to co-sponsor the Educational Office Professionals of Ohio (EOPO) Fall Conference

Be it resolved by the Ohio Schools Council Governing Board that OSC co-sponsor and assist in promoting the Educational Office Professionals of Ohio (EOPO) Fall Conference that will be held on Friday, October 27, 2017 at the ESC of Cuyahoga County for school office personnel at a cost of \$350. (Exhibit N)

Moved by Dennis Honkala. Seconded by Scott Goggin.
Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
Ayes 7. Nays 0. Abstain 0.

ITEM XIX: Discussion Items

- **Power4Schools**
- **eBuy Marketplace and OCEPC**
- **Ebuy Credits Issued in July 2017**

In May 2017, the OSC Board approved distribution of \$100 credit vouchers for any purchase of \$100 or more through the eBuy Marketplace to OSC members that attended the Vendor Fair on 4/7/17.

The following (8) districts received a \$100 credit on their OSC fees for \$100 or more in purchases on the eBuy Marketplace from April 7, 2017 to June 13, 2017:

Ashtabula County ESC - purchased \$197.97
Black River Local Schools - purchased \$233.32
Buckeye Local Schools (Ashtabula County) - purchased \$104.78
Cleveland Heights/University Heights City Schools - purchased \$526.75
Coventry Local Schools - purchased \$982.80
Heights Libraries - \$178.65
Sheffield/Sheffield Lake City Schools - purchased \$3,116.40
Warrensville Heights City Schools - \$101.04

- **School Emergency Plan Services**
- **OSBA Conference**
- **Reminder of 2017-18 Board Meeting Dates with changes noted:**

OSC Governing Board Meeting:

Friday, September 15, 2017	10:00 a.m.	ESC of Cuyahoga County, 6393 Oak Tree Blvd., Independence
Tuesday, October 24, 2017 *date changed from 10/25/17	1:45 p.m.	The City Club of Cleveland, 850 Euclid Ave., Cleveland
Friday, November 17, 2017	10:00 a.m.	ESC of Cuyahoga County, 6393 Oak Tree Blvd., Independence
Friday, December 8, 2017	10:00 a.m.	ESC of Cuyahoga County, 6393 Oak Tree Blvd., Independence
Friday, January 19, 2018	1:45 p.m.	The City Club of Cleveland, 850 Euclid Ave., Cleveland
Friday, February 9, 2018	10:00 a.m.	ESC of Cuyahoga County, 6393 Oak Tree Blvd., Independence
Friday, March 16, 2018	TBA	TBA
Friday, April 13, 2018* *date changed from 4/20/17	10:00 a.m.	ESC of Cuyahoga County, 6393 Oak Tree Blvd., Independence
Tues, May 11, 2018	12:45 p.m.	Holiday Inn, 6001 Rockside Road, Independence
Tuesday, June 12, 2018	10:30 a.m.	Embassy Suites, 5800 Rockside Woods Blvd., Independence

OSC Bi-annual Assembly Meeting:

Tuesday, September 26, 2017; 11:00 a.m.; ESC of Cuyahoga County, 6393 Oak Tree Blvd., Independence
 Tuesday, May 11, 2018; 11:00 a.m.; Holiday Inn, 6001 Rockside Road, Independence

ITEM XX: Adjournment

Motion for adjournment.

Moved by Robert Mengerink. Seconded by Jeffrey Graham.
 Gregory Ring Aye, Jeffrey Graham Aye, Catherine Aukerman Aye,
 Kathryn Powers Aye, Scott Goggin Aye, Dennis Honkala Aye,
 Keith Kelly Absent, Robert Mengerink Aye and Michael Sheppard Absent.
 Ayes 7. Nays 0. Abstain 0.

Executive Director

Date

Chairperson

Date